# CULVER CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION ADOPTED MINUTES

Meeting:	Special Meeting	Date:	<u>August 13, 2013</u>
Place:	<b>District Administration Office</b>	Time:	<u>5:00 p.m. – Public Meeting</u>
	4034 Irving Place		
	Culver City 90232		

**Board Members Present** Patricia Siever, Professor, Vice President Laura Chardiet, Member Karlo Silbiger, Member <u>Staff Members Present</u> David LaRose, Superintendent Kati Krumpe Leslie Lockhart Mike Reynolds

### Call to Order

Board Vice President Ms. Siever called the meeting of the Culver City Unified School District Board of Education to order at 5:00 p.m. with three Board members in attendance. Ms. Paspalis and Ms. Goldberg were not present at the meeting, but Ms. Paspalis did listen via phone conference as an audience member.

# 2. <u>Adoption of Agenda</u>

It was moved by Ms. Chardiet and seconded by Ms. Siever that the Board adopt the August 13, 2013 agenda as presented. The motion was approved with a vote of 3 - Ayes and 0 - Nays.

# 3. <u>Consent Agenda</u>

Ms. Siever called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. No items were withdrawn from the agenda. It was moved by Ms. Chardiet and seconded by Mr. Silbiger to approve Consent Agenda Item 3.1 as presented. The motion was approved with a vote of 3 -Ayes and 0 -Nays.

3.1 CCHS Student Yearbook Team Attendance at a Workshop in Orange, CA, July 26-29, 2013

# 4. <u>Information Items</u>

# 4.1 <u>Board Statement of the District's Support and Adherence to a Policy of Nondiscrimination</u>

Ms. Siever asked that Ms. Lockhart read out the statement. Ms. Lockhart read out loud the District's Support and Adherence to a Policy of Nondiscrimination.

5. <u>Action Items</u>

# 5.1 <u>Superintendent's Items</u> - None

# 5.2 Education Services Items

### 5.2a Approval is Recommended for a New Course at Culver City Middle School: Screenwriting

George Laase asked why the course was being brought. Ms. Chardiet stated that there are not a lot of electives at the Middle School. Mr.Silbiger agreed with Ms. Chardiet and commended whoever wrote the Course Proposal. It was moved by Ms. Chardiet and seconded by Mr. Silbiger that the Board approve a New Course at Culver City middle School: Screenwriting as presented. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

#### 5.2b <u>Approval is Recommended for the Contract and Software License Agreement between Culver City</u> <u>Unified School District and SchoolCity, Inc.</u>

Dr. Luther Henderson stated that he assumes this vendor is the best deal and asked if it was competitively bid. Mr. LaRose stated that it did not go out to bid but explained some of the issues with our current software. One of those issues was that there was need for consultants. George Laase asked if Galileo was outdated now. Mr. LaRose stated that once we delve more into Common Core standards Galileo will not be aligned. Mr. Silbiger stated his concerns about it not going to bid. He would appreciate that if there is a dollar amount this high that staff at least get two bids. Ms. Siever asked if anything had been purchased or if any professional development took place. Mr. LaRose stated it would start tomorrow. It was moved by Ms. Chardiet and seconded by Mr. Silbiger that the Board approve the Contract and Software License Agreement between Culver City Unified School District and SchoolCity, Inc. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

# 5.3 **Business Services Items**

### 5.3a Approval is Recommended for Resolution #22/2013-2014 CCUSD Sustainability Committee

Ms. Siever asked if Todd Johnson had any comments as a member of the Environmental Sustainability Committee. Mr. Johnson thanked the Board for having the Special Meeting and considering the Resolution. Ms. Siever asked how much the grant was for. Mr. Johnson said it was for two hundred thousand dollars. Ms. Chardiet asked for Mr. Johnson to explain a little about the time and process of writing the grant. Mr. Johnson briefly described the process. Ms. Chardiet stated that she was happy that the Board was able to help get the grant. It was moved by Mr. Silbiger and seconded by Ms. Chardiet that the Board approve Resolution #22/2013-2014 CCUSD Sustainability Committee as presented. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

#### 5.3b <u>Approval is Recommended for Resolution # 23/2013-2014 Annual Delegation of Administrative</u> <u>Authority to Process Routine Budget Revisions, Adjustments and Transfers</u>

It was moved by Mr. Silbiger and seconded by Ms. Chardiet that the Board approve Resolution #23/2013-2014Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers as presented. The motion was approved with a vote of 3 – Ayes and 0 – Nays.

### 5.3c Approval of Interfund Transfer

Dr. Henderson asked if the transfer should have been done prior to the last meeting of the fiscal year. Mr. Reynolds stated that the Resolution allows us to move the budget to accompany the expenditures so the warrants could be processed in a timely fashion. They can be moved any time but earlier is better. Dr. Henderson asked if it was true that most districts have a budget shortfall at the beginning of the year. Mr. Reynolds explained the different factors that can go into the reasons for timing with transfers. It was moved by Ms. Chardiet and seconded by Mr. Silbiger that the Board approve the Interfund Transfer as presented. The motion was approved with a vote of 3 - Ayes and 0 - Nays.

### 5.4 <u>Personnel Items</u>

# 5.4a Approval is Recommended for Revised Certificated Administrator Salary Schedule

George Laase asked if this item included the 2% raise, the Step and Column, and the COLA from the State. Mrs. Lockhart confirmed that it included the 2% and the Step and Column. Mr. Silbiger asked when we do these items if other districts are contacted for comparison, and that the amount seems incredibly low. Mrs. Lockhart stated that the salary is what the last Assistant Principal was making. It was moved by Mr. Silbiger and seconded by Ms. Chardiet that the Board approve the Revised Certificated Administrator Salary Schedule as presented. The motion was approved with a vote of 3 - Ayes and 0 - Nays.

# 5.4b <u>Authorization to Reestablish Assistant Principal (.5) Services Previously Discontinued Through</u>

Mr. Silbiger wanted to clarify that this is specifically for El Marino because they have fifty percent more students than the other schools. It was moved by Ms. Chardiet and seconded by Mr. Silbiger that the Board Authorize to Reestablish Assistant Principal (.5) Services Previously Discontinued Through Layoff as presented. The motion was approved with a vote of 3 - Ayes and 0 - Nays.

<u>Adjournment</u> There being no further business, it was moved by Ms. Chardiet, seconded by Mr. Silbiger and unanimously approved to adjourn the meeting. Board Vice President Ms. Siever adjourned the meeting at 5:28 p.m.

Approved: \_\_\_\_\_

Board President

Superintendent

On:

Date

Secretary